



## 2017 SHIPPING INSTRUCTIONS

All items should be shipped in advance to the Freeman Warehouse between March 6<sup>th</sup> until Friday, March 31<sup>st</sup> @ 3:30pm. Shipments after this date will be assessed an additional 'after deadline' handling charge.

Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00am - 3:30pm (PST). If required, provide your carrier with this phone number: (714) 254-3410

### **Freeman Warehouse Shipping Address**

AFCI Locations Show 2017  
c/o Freeman Decorating Warehouse  
900 E. Santa Ana Street  
Anaheim, CA 92805

The Freeman Warehouse can be reached at +1-714-254-3410 between 8am and 3:30pm PST on weekdays.

### **Shipments Directly to Show Site – April 6<sup>st</sup>, 7<sup>th</sup> and 8<sup>th</sup> ONLY**

AFCI Locations Show 2017  
Freeman Decorating  
c/o Marriott Burbank Airport  
2500 No. Hollywood Way  
Burbank, CA 91505

**\*\* PACKAGES MUST BE CLEARLY MARKED WITH "AFCI LOCATIONS SHOW", EXHIBITOR NAME and BOOTH N<sup>o</sup>.**

**\*\* PLEASE MARK EACH PACKAGE WITH PIECE COUNT (i.e. 1 of 2)**

**\*\* PLEASE RETAIN ALL TRACKING NUMBERS, PIECE COUNT, CARRIER NAMES, BILLS of LADING, SHIPMENT DATE, etc., FOR ALL PACKAGES UNTIL YOU HAVE RECEIVED THE SHIPMENT INTO YOUR POSSESSION.**

**\*\* PLEASE NOTE: The AFCI and its staff members CANNOT provide any information to exhibitors to be used to process customs, including AFCI's FEIN, staff member's SSN, phone numbers, job titles, credit card information, etc. IT IS THE RESPONSIBILITY OF EACH EXHIBITOR TO ENSURE THEIR SHIPMENTS CLEAR CUSTOMS.**

*International exhibitors may contact Freeman Decorating Customs Department at +1-888-508-5054 for assistance With shipping and customs clearance.*